



# LEXINGTON

*Adopt-A-Park*

## PARK CLEANUP/MAINTENANCE PROJECT SHEET

Regular maintenance is crucial to preserving the aesthetic appeal of the park, providing a welcoming environment for visitors and promoting the long-term sustainability of park infrastructure. Activities are aimed at keeping a park clean, safe and well-maintained for the benefit of the community.

### Requirements

Adopt-A-Park Partner is committed to at least four Adopt-A-Park Events per year for a minimum of two full years. At least one Park Cleanup/Maintenance Event should be completed every quarter (January-March, April-June, July-September, and October-December). A Park Cleanup/Maintenance Event is defined by at least two hours of work and can include one or more of the following activities:

- Litter pickup
- Leaf raking, invasive species and debris removal (dead grass, tree limbs, vegetation, wind debris)
- General maintenance landscaping
- Spreading of mulch, playground safety surface
- Trail maintenance
- Cleanup of shelters and play structures
- Reporting park hazards, graffiti, illegal activity, storm damage, injured or dead animals
- Horse board fence painting

### Next Steps

1. After approval from Lexington Parks & Recreation, form your team of volunteers and identify dates of the event or activity.
2. Coordinate with the assigned Lexington Parks & Recreation Liaison to fill out necessary forms.
3. Coordinate and share opportunities with existing neighborhood associations, friends of parks groups and other interested volunteer organizations as applicable to a project or park.
4. Work with Lexington Parks & Recreation Liaison to conduct training and to communicate any areas of support. Lexington Parks & Recreation will provide you with routine materials (i.e. trash bags) and directions.

### Key Deadlines

- Event must be submitted to Lexington Parks & Recreation Liaison no later than ten (10) days in advance of the Event or Activity date.
- Will you need additional equipment or support? Please let your Parks & Recreation Liaison know of any equipment you will bring with you. Requests for additional support or equipment beyond routine materials must be submitted two weeks prior to the activity date.