



# Lexington Police Department

Lexington, Kentucky

## SPECIAL ORDER

BY THE AUTHORITY OF THE CHIEF OF POLICE

**S.O. 2013-01**

### **Bike Patrol Policy**

Rescinds:  
SOP 2006-05B

References: CALEA Chapter(s)

Effective Date: 10/25/13

Distribution Code: B | All Department Employees

Originally Issued: 2006

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## **I. PURPOSE**

The purposes of this policy are to establish uniform procedures and equipment and training standards for officers assigned to bike patrol duties.

## **II. POLICY**

It is the policy of the Lexington Division of Police to utilize officers operating bicycles (Bike Officers) to more effectively patrol areas of Lexington by combining increased visibility and mobility with enhanced citizen interactions. These areas include residential neighborhoods, public housing, business districts, parks, recreational areas and other appropriate areas. The primary functions of these bicycle officers are to serve as an effective crime prevention tool and to serve as a positive liaison with the community.

## **III. PROCEDURES**

### **A. Bike Maintenance Coordinator**

1. The Bureau of Special Operations Assistant Chief shall select one officer or sergeant to act as the Bike Maintenance Coordinator for the Division.
2. The position of Bike Maintenance Coordinator will be a part-time position, done in addition to the selected officer or sergeant's primary duties. The Bike Maintenance Coordinator's position is under the supervision of the Bureau of Special Operations Operational Support Section.
3. The Bike Maintenance Coordinator is responsible for:
  - a. Conducting regular inspections and general overall maintenance of the Division's active bicycle fleet.
  - b. Completing an annual inventory and operational inspection of the entire bike fleet during the months of November and December. Upon completion of the assignment, the Bike Maintenance Coordinator will forward an inventory and inspection report to the Bureau of Special Operations Assistant Chief for review.
  - c. Keeping records on the individual bikes and to whom they are assigned.

- d. Maintaining an inventory of replacement parts for the bike fleet.
- e. Making new equipment recommendations.
- f. Assisting the Training Section with coordination and organization of bike training courses.

4. Each Sector Commander should designate one officer or sergeant as a liaison between the Bike Maintenance Coordinator and the sector to ensure that any mechanical and/or equipment needs are addressed in a timely manner.

#### B. Certification and Training

- 1. Before being assigned to bicycle duties personnel must complete a Kentucky Law Enforcement Council (KLEC) approved Police Cyclist Course or similar course as approved by the Chief of Police. Successful completion of this course grants the officer status as a certified bike officer for the remainder of his/her employment with the Division of Police.
- 2. Any bicycle training that officers have received while employed by another law enforcement agency may be acceptable; but only after review and approval by the Bureau of Special Operations Assistant Chief and the Training Section.

#### C. Authorized Bikes and Bike-Related Equipment

- 1. Any bicycle and/or ancillary equipment affixed to a bike utilized for duty must be approved by the Bureau of Special Operations Assistant Chief and inspected by the Bike Maintenance Coordinator prior to use.
- 2. A list of the approved bicycles and all ancillary equipment will be retained by the Bike Maintenance Coordinator and be available for review by all personnel.

#### D. Bike Officer Uniforms

- 1. Any officers, regardless of assignment, who utilizes a bicycle during their assigned duties shall wear a specialized uniform that is authorized by the Bureau of Special Operations Assistant Chief and approved by the Chief of Police. A list of the approved uniform(s) and related equipment will be maintained by the Bureau of Special Operations and available upon request.